

**Minutes of the Business Meeting  
OAIRP Fall Conference  
The Ohio State University  
Faculty Club, Grand Lounge  
October 11, 2013**

President Steve Miller (Rhodes State College) called the general business meeting to order at 9:30. He introduced Terrell L. Strayhorn, Associate Professor in the Departmental of Educational Studies , and Director of Center for Inclusion, Diversity & Academic Success from the Ohio State University as keynote speaker, who gave the keynote address "Beyond Reporting and Program Review: Confessions about Using IR Data for Research and Strategic Planning."

Jane Evans (Belmont College) gave the treasurer's report (as attached). The Treasurer's report was accepted. Jane addressed that we currently have one signer on the bank account. The Relationship Manager from Key Bank suggested that we have at least two signers for the bank account. This is the practice in other organizations. If the out-going treasurer remained as a signer and the newly elected treasurer were added as a signer on the account, the transition process between treasurers and management of the account would be strengthened for the organization. Jane said she wasn't certain if a vote was needed to acknowledge the change, but Wayne Schneider motioned for acceptance, Julie Carpenter-Hubin seconded, and membership voted to accept the recommendation

Julie Carpenter-Hubin from the Ohio State University made two announcements: 1) 2014 AIR will be in May 26-30, 2014 - Orlando, FL 2) the deadline for sumitting AIR 2014 forum Proposals is October 24<sup>th</sup>;

Steve explained the Council memberships and reminded folks of the election process for Council, he further encourage OAIRP members to get involved in the 2014 AIR annual conference: submit proposals; become Forum Proposal Reviewers; join the various forum committees; Steve then gave updates on OAIRP new website, www.OAIRP.org, it is now hosted on OSU website, and is still in process of adding on online Credit card processing function and updating member list;

The group then broke out for individual council meetings to discuss current issues for their respective institutions and to elect new council members. The entire group later reconvened to hold elections for officers from the council. The new lineup is as follows:

**OAIRP Officers, 2013 - 2014**

**President:** Steve Miller, Rhodes State College (council membership ends Fall 2014)

**Secretary:** Hongmei Zhu, University of Cincinnati (council membership ends Fall 2014)

**Vice-President:** Sheila ,Craft-Morgan, The Ohio State University(council membership ends Fall 2015)

**Treasurer:** Linnea Stafford , Kent State University (council membership ends Fall 2016)

**Council Members** (end of term in parentheses)

Four-year Private:

Marilyn Valencia, John Carroll University (Fall 2014)

Yuerong Sweetland, Franklin University (Fall 2015)

Kris Coble, Franklin University (Fall 2016)

Four-year Public:

Hongmei Zhu, University of Cincinnati (Fall 2014)

Sheila Craft-Morgan, Ohio State University (Fall 2015)

Linnea Stafford, Kent State University (Fall 2016)

Two-year Public:

Steve Miller, Rhodes State College (Fall 2014)

LeeAnn Perkins, Clark State Community College (Fall 2015)

Michael Kapper, Terra State Community College (Fall 2016)